



HAMLET WOOD SCOUT CAMPSITE

Web: [www.hamletwood.org.uk](http://www.hamletwood.org.uk)

Email: [warden@hamletwood.org.uk](mailto:warden@hamletwood.org.uk)



**BOOKING FORM**

Name of Group \_\_\_\_\_ District \_\_\_\_\_

Leader in charge of camp: Name \_\_\_\_\_

Address \_\_\_\_\_

☎ (Day) \_\_\_\_\_ (Eve) \_\_\_\_\_ (Mobile) \_\_\_\_\_

Date of Arrival \_\_\_\_\_ Expected time \_\_\_\_\_

**The site is unattended so advance arrangements must be made for access**

Date of Departure \_\_\_\_\_ Expected time \_\_\_\_\_

Number of:- Beavers \_\_\_ Cubs \_\_\_ Scouts \_\_\_ Explorers \_\_\_ Network \_\_\_ Brownies \_\_\_

Guides \_\_\_ Rangers/Young Leaders \_\_\_ Others \_\_\_ Adult Leaders \_\_\_ **Total Number:** \_\_\_\_\_

The purpose of booking ie. Camp / Activity \_\_\_\_\_

How many patrol sites & outdoor cooking areas do you need? \_\_\_\_\_

Do you need indoor accommodation:

Sleeping Yes/No, Cooking Yes/No, Eating Yes/No, Training Yes/No

If possible please state which building and/or sites you require \_\_\_\_\_

Any other comments or special needs? \_\_\_\_\_

Do you wish to hire camping or pioneering equipment from the Hamlet Wood store? Yes/No

If so, please give an outline of your needs below and send detailed list at least 3 weeks before your camp, to the Warden along with a completed Pioneering Hire Agreement form from the website \_\_\_\_\_

Do you wish to use the climbing tower? Yes/No If so, state date and time \_\_\_\_\_

Please state name of Authorised Person \_\_\_\_\_

Do you wish to use one of the Camp Fire Areas? A / B / No Preferred Date & Time \_\_\_\_\_

Do you wish to use the Chapel? Yes/No Preferred Date & Time \_\_\_\_\_

I will ensure that our Campers understand and keep to the site rules. I have read the site Emergency Action Plan, or will familiarise myself with them on arrival. I also understand that it is my responsibility to ensure that a risk assessment is carried out for all hazardous activities.

Signed \_\_\_\_\_ Appointment \_\_\_\_\_ Date \_\_\_\_\_

Appropriate Nights away Permit Holder (Block Capitals) \_\_\_\_\_

Please send this form as soon as possible to the Warden at the address below. Early return is essential if indoor accommodation is required.

**A booking will be made for you when the completed booking form is received and a SAE must be enclosed for confirmation of your booking.**

Leaders of the Scout and Guide Associations must ensure that its rules are observed and guidelines followed by all participants taking part in activities. Leaders should refer to 'Policy

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Stockett Lane, East Farleigh, Maidstone, Kent. ME15 0QG

Warden: Mr M J E Mills, 36 Curzon Road, Maidstone. ME14 5BB Tel: 01622 759313

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Organisation & Rules' and 'The Guide Manual' respectively and should obtain any consents or permissions required from their home District Commissioners or others as required.